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ENEMED COMPANY LTD

<p>TENDER FOR THE PURCHASE OF A NEW DIESEL DRIVEN FORKLIFT</p>

File Ref No: Purchase of New Diesel Driven Forklift

Date : 18th April 2018

Proposals are to be submitted up to 24th May 2018 by 11:00a.m

On Email: tenders.enemed@enemed.com.mt or

at Enemed Co. Ltd. , Malta

Block A,
Vjal L-Avjazzjoni,
Luqa. LQA 9023
Malta

Prospective bidders are invited to quote for the supply and delivery of 1 (one) (in number truck complete with hydraulic crane) cars for Enemed Co. Ltd. as described in **Section 3 - Technical Specifications**, enclosed in this attached "Quotation Form".

A hard copy Quotation duly referenced: 'Purchase and supply of New Diesel Driven Forklift' , which quotation should be inclusive of a detailed breakdown of the offer as well as supporting literature, should be deposited in the tender box at:-

Enemed Co. Ltd.

Block A,
Vjal L-Avjazzjoni,
Luqa. LQA 9023
Malta

by not later than 24th May 2018 at 11.00 hrs (CEST).

Or via email on tenders.enemed@enemed.com.mt by not later than 24th May 2018 at 11.00hrs (CEST)

Should your bid be successful you will be notified within the binding period as stipulated in Clause 2.2(i) of attached conditions.

SECTION 1 - General Information

1.1 PURPOSE

Enemed Co. Ltd. invites proposals from suppliers of Commercial Vehicles.

1.2 SCOPE FOR THE PROCUREMENT

The purpose of this procurement is to supply Enemed Co. Ltd. with one in number diesel driven forklift as per technical specifications.

1.3 PAYMENT TERMS

Payments shall be made in Euro, 60 days from invoice date. The invoice must include a signed acceptance form.

SECTION 2 - Terms and Conditions

- 2.1 The prices shall be quoted in **Euro** and shall be inclusive of VAT, and all other charges as applicable.
- 2.2 From the closing date fixed for the receipt of quotations:
 - (i) Quotations submitted shall remain binding for a period of 60 days.
- 2.3 Should any unsatisfactory service, such as failure to meet commitments either partially or in their entirety or failure to deliver goods in time will be recorded in Suppliers' Performance Records. Enemed Co. Ltd reserves the right to discontinue the orders if services do not meet the required criteria as requested
- 2.4 Successful bidders shall be bound to conform in all respects with VAT legislation and regulations.
- 2.5 Enemed Co. Ltd. reserves the right to reject any quotation without giving reasons for the acceptance or rejection of any particular offer.
- 2.6 Prospective Suppliers are being informed that queries on this Call for Quotation Document and/or its contents, are only accepted up to five (5) days before the closing date on e-mail: tenders.enemed@enemed.com.mt and Enemed Co. Ltd. is bound to forward replies to these queries at the latest two (2) days before the closing date. No further clarifications will be provided after this date.
- 2.7 The selection criteria will be based on the lowest price, conforming to the technical specifications listed below in Section 3

SECTION 3 – Technical Specifications

Note: Kindly fill in ALL schedules as explained in INSTRUCTIONS FOR PERSONS TENDERING FORM. In cases where data is left missing, offer will not be considered.

1.1		Supply of a New Diesel Powered Forklift		
2	Rank	Requirements		Tenderer Response Confirm Yes/No or State Value
2.1		Unit Type		
2.1.1	M	Power source	Diesel	Yes/No
2.1.2	M	Load Capacity at 500 mm Load Centre	3,000 kg	Yes/No
2.1.3	M	Load Centre Distance	500 mm	Yes/No
2.1.4	M	Tyres	Solid pneumatic	Yes/No
2.1.5	M	Height with mast lowered	Maximum 2100mm	Yes/No
2.1.6	M	Height with mast extended	Maximum 4500 mm	Yes/No
2.1.7	M	Lift Height	Minimum 2,500 mm	
2.1.8	M	Free Lift	Minimum 90 mm	Yes/No
2.1.9	M	Side Shift		Yes/No
2.1.10	M	Fork Length	Maximum 1200mm	Yes/No
2.1.11	M	Adjustable suspension seat		Yes/No
2.1.12	M	Instrument Panel		Yes/No
2.1.13	M	Active Stability System		Yes/No
2.1.14	M	Operator Detection Sensing		Yes/No
2.1.15	M	Headlights & rear lights		
2.1.16	M	Back up alarm		Yes/No
2.1.17	M	Flashing Beacon		Yes/No
2.1.18	M	Automatic Transmission		Yes/No
2.1.19	M	Mast Tilt	Forward/ backwards	Yes/No
3		Guarantees & Documentation		
3.1	M	Minimum of two years full guarantee	Included in price	Yes/No

3.2	M	Minimum of ten (10) years availability of spare parts	Required	Yes/No
3.3	M	Technical literature (manufacturer's) of vehicle offered is to be submitted with Tender Offer	Required	Yes/No
3.4	M	Operations/maintenance manual with order	Required	Yes/No
3.5	M	All documentation is to be submitted in English language	Required	Yes/No

SECTION 4 – Price Schedule

Items	Description	Qty.	AMOUNT (In Figs & Words) <i>To include: import duty, registration tax & VAT, number plates & road license.</i>	
			Cost per Vehicle	Total
	New Diesel Driven Forklift			
1	New Diesel Driven Forklift	1		

Bidders are to insert the delivery period of the vehicles to Enemed

Delivery will be effected within.....from date of issue of letter of acceptance.

Colour of vehicle – Dark colour

INSTRUCTIONS to PERSONS TENDERING

- **The Tenderer shall examine all instructions, schedules, forms, terms and specifications before submitting his offer.**
- ALL SCHEDULES are expected to be filled in with requested data and confirmations. In cases where data in SCHEDULES are left missing, offer may not be considered.
- **No alteration shall be made in the Tender or in the Schedules thereto except in filling up the blanks as directed. If any such alterations be made or if these instructions be not fully complied with, the Tender may be rejected. The Tenderer, however, is at liberty to add further details that he may deem desirable. Such details shall not be binding upon the Purchaser.**
- **RANKING SYSTEM. The Schedule for technical requirements includes a checklist ranking system marked M, S or C with their meanings as explained hereunder.**

M – Must have. This means that specifications included in the section are fixed and no compromises will be made. Specifications from supplier must conform to any specifications written in this section.

S – Should have. This means that specifications by the supplier should conform to the requested specifications. However, here the supplier may offer a specification or solution which will perform or is equal to the requested specification and is acceptable by Enemalta Corporation.

C – Could have. This includes specifications that the item is “nice to have” and if price was competitive could influence the final decision. Since this is not a must and not a should, if this is not in the specification this may be chosen. If the final decision is one of price than the one which offered the “Could Have’s” will be given preference.

The prospective tenderer must ensure that as a minimum the “must have’s” are ALL COMPLETED.. This should also give the option to the prospective tenderers to offer alternative and possibly more technically and cost effective solutions by conforming to the “must have” and possibly offering variations for the others.

- All Documents requested in SCHEDULE of INFORMATION REQUIREMENTS must be submitted with the offer. **Failure to furnish all information being requested will be at the Tenderer's risk and his Tender may be rejected.**
- **All information and documents should be in English language and expressed in SI units.**